



# THE WEST BENGAL MADRASAH SERVICE COMMISSION

Bikash Bhavan, (2nd floor) East Block, Salt Lake, Kolkata - 700091  
Tel: 033-23213615 # email: wbmsc18@yahoo.com # website: www.wbmsc.com



Memo No.:MSC/GT/Verification/1150

Dated : 24/02/2026

**From:**

The Secretary,  
West Bengal Madrasah Service Commission  
Bikash Bhavan (2nd Floor), Saltlake  
Kolkata - 700 091.

**To**

SK MUKLESUR RAHAMAN  
SK MOFIJUDDIN AHAMED  
VILL-KHASRAMKAR  
KHASRAMKAR, SAGAR  
South 24 Parganas - 743373

**Sub:** Verification of documents of Candidates who applied for General Transfer in the post of HM in High/HS Madrasah( HM)

**Ref:** Application ID: GENTR32679

Madam/Sir,

With regard to the above subject and reference, I am directed to request you to appear before the **Verification Board No. - 2**, constituted by the Commission at **Maulana Abul Kalam Azad Bhawan, DD-45, Salt Lake, Kolkata-700064** for verification of documents on **27/02/2026 at 10:30 A.M**

Please bring the following documents **in Original** along with one (1) set of **xerox/ photocopy**:

1. Transfer Application with original signature (which was uploaded online)
2. Recommendation Letter (All, if posted in multiple Madrasahs/Schools)
3. Appointment Letter of Serving Madrasah
4. Joining Letter of Serving Madrasah
5. Approval Letter of Serving Madrasah
6. Document of Confirmation of Service
7. No Objection Certificate from serving Madrasah.
8. Two (2) recent passport size colour photographs. (Xerox/ photocopy not required)
9. Distance Certificate (which was uploaded online)
10. Pay Slip (which was uploaded online)
11. Certificate of Marital Status (Single/Separated/Widow) (Female Candidate Only)
12. Distance Certificate of Spouse Workplace (If more than 50 KM)
13. Service Book with documents of Pay Fixation
14. Aadhaar Card/ Voter ID Card/Driving License
15. Copy of letter of Objection against any Candidate(if any), submitted to the Commission

You are further requested to submit one copy of this letter for verification to your serving Madrasah for record.

Yours faithfully,

**Secretary**

West Bengal Madrasah Service Commission

Date - 24/02/2026

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Copy forwarded for information & necessary action to :

The Secretary /Administrator .  
SAGAR MONIRUDDIN HIGH MADRASAH  
SOUTH 24 PGS

**Secretary**

West Bengal Madrasah Service Commission